Student Instructions

Students can access the application to select their locker.

1. Go to locker administration web site for the school. Link [here](#)
   - Grade 11 and 12 assignment begins on August 30th at 1:00 p.m.
   - Grade 9 and 10 assignment begins on August 31st at 1:00 p.m.

2. Login using your name as the user id and birthdate as the password. Read and use the specific format for name and birthdate on the website.

3. Select a zone of the school in which you would like to have a locker. Note that as the availability of lockers in a zone the zone buttons will change from **Yellow** (many lockers available), to **Orange** (over 50% of lockers capacity assigned) to **Red** (no lockers available in zone). Top lockers have odd locker numbers, even locker numbers are bottom lockers.

4. When a zone is selected the available lockers will be listed. A locker entry that is **Green** is an empty locker, and a locker entry that is **Orange** has at least one person in the locker already.

5. Once you have selected a locker you will be shown the locker combination. You can login at any time to see your assigned locker and combination.

6. You cannot change your locker through the online application. You will need to come to the office.

Do not use your locker lock for PE, you will need to purchase and bring another lock for PE.